



## CELEBRATION OF AU DAY - PUPILS OF CCTU BASIC SCHOOL



The African Union (AU) is a continental union consisting of 55 member states located on the continent of Africa. The AU was announced in the Sirte Declaration in Sirte, Libya, on 9 September 1999, calling for the establishment of the African Union. The bloc was founded on 26 May 2001 in Addis Ababa, Ethiopia, and launched on 9 July 2002 in Durban, South Africa.

This year's 2021 theme of Africa Union Day is Arts, Culture and Heritage: Levers for Building the Africa We Want. The day is one to celebrate the great diversity of Africa with fashion show of the various African countries displaying their cultural attire, African Music and Cuisine, which reflect the richness and diversity of African culture and traditions. Apart from the African countries some international cities, such as New York, Dublin, Melbourne, London, and

Washington engage in academic gatherings and cultural showcases to mark the day.

On the continent of Africa, the pupils of Cape Coast Technical University Basic School were not left out in this year's celebration of the Africa Union Day which fell on Tuesday, May 25, 2021. The teachers and pupils showcased the cultural attire and traditions which reflected the richness and diversity of Africans.





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# TIME WITH CCTU BASIC SCHOOL HEADMISTRESS



The University Basic School has been in existence for seven (7) years. It is under the Management of Cape Coast Technical University. The school, which began as a Pre School, has advanced to Basic five with population of over hundred and twenty pupils. The staff strength is twenty; fifteen teaching and five non-teaching staff.

Mrs. Patience E. Oduro, Head Teacher of the Basic School, boldly attests that her staff are very dedicated, affable, illustrious and very diligent in their profession. She used the opportunity to inform the general public about the ongoing admission and

shuttle services that are available for parents and guardians to rely on.

She also assured the entire University Community and its environment a twenty-four hours' security services, within and around the Basic School. She entreated all who are in dying need of a Pre School to consider CCTU Basic School for a bright future and quality services for their wards.





## TRAINING WORKSHOP FOR SENIOR & JUNIOR STAFF OF CCTU



The Human Resource Directorate of Cape Coast Technical University, on Wednesday, 5th May, 2021, organized a two-day training workshop for Senior Staff and Junior Staff. The workshop which was on Filing System, its Impact on Modern University and the Role of the Administrator for Senior Staff was held at the Library Conference room.

Mr. Anthony H. Turkson, the Human Resource Director of the University, who moderated the session, indicated in his welcome address that the training was part of the University's effort to equip administrative staff to understand their role and its impact on the University.

Delivering a presentation at the workshop, Mr. John Wiredu Acheampong outlined the importance of memos, official letter writing and preparing agenda for meeting. He also took participants through on how to capture meeting proceedings and minutes writing.

Trainees were given the platform to ask questions after which they expressed their profound appreciation to Management for equipping them with news skills and training that will enable them to meet the standards of a modern University.



## TRAINING AND DEVELOPMENT WORKSHOP FOR MANAGEMENT MEMBERS



The Training and Development Section under the Directorate of Human Resource in collaboration with the Association of African Universities (AAU) has organized a three (3) day programme for some selected Management Staff of the University. The training, which took place from 22nd - 26th March, 2021, was under the theme, 'Leadership and Managing a 21st Century University'. This call was to support the key thrust for Institutional and Stakeholder Collaboration.

This workshop was tailored to equip administrative managers with skills in leadership, governance and management of modern University. It also offered them the opportunity to learn Crisis Management, Strategic Thinking and Performance Monitoring in University Administration. Other areas include Total Quality Culture and Quality Assurance in University Administration, Resource Mobilization and Sustainable Wealth Creation for African Universities and Students, Management and Development in African Universities: diversity and inclusion.

It was envisaged that selected management and staff would not only add on to their expertise and competence, but rather contribute significantly to the transformation of the administrative process and procedure of the Cape Coast Technical University





# CAPACITY BUILDING WORKSHOP FOR TOP MANAGEMENT, DEANS, DIRECTORS, HEADS OF DEPARTMENT AND ADMINISTRATIVE HEADS



A two-day capacity building workshop themed, "Management Capacity Building for Technical Universities" was organized by Partnership for Applied Science (PASS) and funded by DAAD/MIWF. The two-day management capacity building workshop started from 27th to 28th May 2021 at the Library Conference Room at the Cape Coast Technical University. The first day, 27th of May, was for all the top Management staff, all Deans and Directors. The second day, 28th of May was for all Heads of Department and all Administrative Heads.



The facilitator of the workshop was Dr. Paul Effah, former Executive Secretary of National Council for Tertiary Education (NCTE) now GTEC (Ghana Tertiary Education Commission). Dr. Effah, by his stint of experience with tertiary education in Ghana, has built a repertoire of knowledge.



The Vice-Chancellor, Rt. Rev. Ing. Prof. J. D. Owusu-Sekyere, who chaired the workshop, indicated

in his opening remarks that the workshop has come at an opportune time to refresh as well as equipped the participants with the necessary knowledge to function effectively in our administrative capacities. The University's success in terms of its delivery hinges on the administrative capabilities of Management and the entire staff. His expectation was that at the end of the work-



shop all the participants would be reoriented and equipped with skills in leadership and governance in the management of modern university.

The workshop offered participants the opportunities to acquire new skills. Some of the





topics discussed include Leading from the middle, Leadership imperatives in Higher Education, Change Management, Emotional Intelligence and Team Building. Other areas were Creativity and Innovation and Motivation and Delegation.

At the end of the workshop, participants appreciated the knowledge gained and for that matter indicated that they would not only add to their expertise and competence but would drive them to contribute their quota significantly to the development and transformation of the university administration. The Vice-Chancellor, on behalf of Management and all the participants expressed his

profound gratitude to the facilitator, Dr. Paul Effah for accepting to come and impart his repertoire of knowledge.

Participants further expressed that the facilitator's knowledge base made him distinct in the field as well as during the presentation. He blended theory with practical examples and that made the knowledge gained more applicable to each and everyone's situation. There was also the desire for more of such workshops and interactions to bring them to speed of what is expected of an administrator in modern university.

