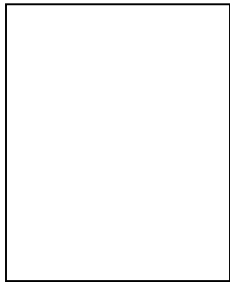




CAPE COAST POLYTECHNIC (UNIVERSITY OF EDUCATION, WINNEBA)



APPLICATION FOR ADMISSION INTO DIPLOMA IN EDUCATION PROGRAMME

FOR OFFICE USE ONLY

CCP/UEW/00000.....

Application Fee GH¢.....

Receipt No.....

Date:.....

Candidates are kindly requested to send two (2) completed forms to the Dean's Office, School of Applied Science & Arts not later than..... with the following enclosures.

Requirements:

- (i) Four (4) recent passport-size photographs. Endorse on the reverse side of one (1) copy (section 8). Write at the back of the remaining 3 copies your name and programme.
- (ii) Two photocopies of certificate/result slip for advance students.
- (iii) Two photocopies of certificate/detailed result/transcript for tertiary students.
- (iv) One white self-addressed envelope.

(PLEASE COMPLETE IN BLOCK LETTERS)

1. Programme Applied for

.....

2. Personal Particulars of Student:

- i. Surname: Mr/Mrs/Miss:
- ii. Other names:
(in full, not abbreviated and in the same order as on your certificates)
- iii. Permanent Postal:
.....
- iv. Address to which information on application should be sent if different from above:
.....
- v. Telephone No.:.....
- vi. Date of Birth:
- vii. Nationality:.....
- viii. Town and Country of Birth:.....
- ix. Home Town:..... Region:.....
Country:

3. Particulars of Parents/Guardian:

- (i) Parent's /Guardian's Name:
Relationship:.....
- (ii) Address of Parent/Guardian:
.....
- (iii) Parent's/Guardian's occupation:.....
.....

4. Educational Background:

Name(s) of Institution(s) Attended

- (i)
- (ii)
- (iii)
- (iv)

Date	
From	To

EXAMINATION(S) PASSED/TAKEN

- (i) Month:..... Year:
- (ii) Exam. Index No.....
- (iii) Exam. Centre:.....
- (iv) EXAMINATION RESULTS

Subject	Grade	Subject	Grade
.....
.....
.....

Note: Section 4a is applicable to tertiary students only (Continuing students & Past Students)

a. Name of the programme

- (i)
- (ii) Level/ year reached:

b. Professional Certificate(s) e.g. Teacher's Certificate)

- (i) Type of Certificate:.....
- (ii) Awarding Board:.....
- (iii) Date Obtained:.....
- (iv) Professional Registration No. (where applicable)
.....
- (v) EXAMINATION RESULTS

Subject	Grade	Subject	Grade
.....		
.....		
.....		
.....		
.....		
.....		
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.....		

NB: INCLUDE TWO PHOTOCOPIES OF RELEVANT DOCUMENTS

Certificate, Detailed Result or Transcript for Tertiary graduates.

Detailed Results for continuing students.

5. Employment History

Name of Organization	Position Held	Dates

6. Bond

- (i) Are you bonded

No:.....
Yes:.....

- (ii) If bonded, indicate name of organization you are bonded to.....

7. Declaration by Student

I hereby declare that all the above information provided by me is true and correct, and that I could be refused admission, or be withdrawn from the Polytechnic after admission, if the information on this form proves to be false.

Signature of Candidate:..... Date:.....

8. Corroborative Declaration

- (i) This declaration should be signed by a person of high integrity, who must also endorse at least one of the candidate's passport-size photographs on the reverse side.
- (ii) The application will not be valid if the declaration below is not signed.
- (iii) If the declaration proves to be false, the application shall be rejected; if the falsity is detected after admission, the student could be dismissed.

I hereby declare that the photograph endorsed by me is the true likeness of the applicant,

Rev./Mr./Mrs./Miss:,

who is personally known to me. I have inspected his/her certificates and I am satisfied that the name that appears on them is the same as that by which he/she is officially/personally known to me.

Name (**BLOCK LETTERS**).....

Occupation:.....

Rank (Optional):.....

Address:.....

Date:.....

Signature:.....